



ELEMENTARY (K-5) STUDENT RECORD REQUEST

Former School: _____
 Street Address: _____ City, State, and Zip: _____
 Phone Number: _____ Fax Number: _____

We have recently enrolled the following student(s) within the Ankeny Community School District:

Student: _____ DOB: _____ Grade: _____
 Student: _____ DOB: _____ Grade: _____
 Student: _____ DOB: _____ Grade: _____

We would appreciate receiving the pupil records listed below in addition to any other pertinent data. This will assist us in providing an appropriate education program for the student(s).

- | | | |
|-------------------|---------------------------|---|
| Courses taken | *Immunizations | Behavior and discipline record |
| Grades received | Health file | Psychological evaluations |
| Credits earned | *Birth certificate | *504 Plan |
| Transcript | Standardized test results | *Individualized Education Program (IEP) |
| Attendance record | English Learner records | evaluations and related reports |

If possible, please FAX a copy of the starred (*) items above to the number listed below as these are important to the enrollment of the student(s) in our school district. Thank you for your prompt attention.

<input type="checkbox"/> Ashland Ridge Elementary 2600 NW Ash Dr Ankeny, IA 50023	Phone: (515) 965-9594 Fax: (515) 965-9593	<input type="checkbox"/> Rock Creek Elementary 3800 NW Abilene Rd Ankeny, IA 50023	Phone: (515) 965-9629 Fax: (515) 964-5101
<input type="checkbox"/> Crocker Elementary 2910 SW Applewood St Ankeny, IA 50023	Phone: (515) 965-9710 Fax: (515) 965-9714	<input type="checkbox"/> Prairie Trail Elementary 1850 SW College Ave Ankeny, IA 50023	Phone: (515) 965-9605 Fax: (515) 289-2825
<input type="checkbox"/> East Elementary 710 SE 3 rd St Ankeny, IA 50021	Phone: (515) 965-9660 Fax: (515) 965-9663	<input type="checkbox"/> Southeast Elementary 1005 SE Trilein Dr Ankeny, IA 50021	Phone: (515) 965-9650 Fax: (515) 965-9653
<input type="checkbox"/> Northeast Elementary 1705 NE Trilein Dr Ankeny, IA 50021	Phone: (515) 965-9620 Fax: (515) 965-9621	<input type="checkbox"/> Terrace Elementary 310 NW School St Ankeny, IA 50023	Phone: (515) 965-9670 Fax: (515) 965-9672
<input type="checkbox"/> Northwest Elementary 1202 W 1 st St Ankeny, IA 50023	Phone: (515) 965-9680 Fax: (515) 965-9683	<input type="checkbox"/> Westwood Elementary 2920 NW 9 th St Ankeny, IA 50023	Phone: (515) 965-9690 Fax: (515) 965-9693

According to the Final Regulations – Family Rights and Privacy Act (Federal Law 99.31), it is no longer necessary to obtain written consent to release records between schools. It states that school officials, including teachers within the educational institution and officials of other school systems in which the students may intend to enroll, may receive a student’s records without a written consent for such release. I hereby consent to the release of the above-mentioned school records