



ANKENY BOARD OF EDUCATION

community | challenge | excellence | inspiration | leadership

Procedures to Ensure a Safe and Orderly Board Meeting

Ankeny Community School District - September 21, 2021

The Board recognizes the importance of citizen participation and encourages the community to participate in district matters. In anticipation of the large volume of community members who may wish to participate in the Board of Education meeting on September 21, 2021 and to ensure a safe and orderly environment for all, the following steps will be taken at this meeting:

Location: To allow for additional seating, the meeting will be moved to Centennial High School (2220 NW State Street). Please park in the SOUTH section of the EAST parking lot off of State Street and enter through the E6 door. Signage in the parking lot will direct the public to the E6 entrance.

Remote Viewing: The meeting will be livestreamed and available via the district's YouTube channel: www.youtube.com/AnkenySchoolsACSD.

Public Comment: To balance a commitment to hearing from the public with a need to conduct the business of the district in an orderly way, up to two (2) hours of public comment will be allowed at the board meeting. Each speaker will be allowed up to three (3) minutes of time to address the board. Speakers will be heard in the order they request to make public comment. Information on how to make public comment at a board meeting is available on the district website www.ankenyschools.org.

Recording and Photography: Under Iowa law, *"the public may use cameras or recording devices at any open session. Nothing in this chapter shall prevent a governmental body from making and enforcing reasonable rules for the conduct of its meetings to assure those meetings are orderly, and free from interference or interruption by spectators."* Those attending the meeting are reminded of this and asked to ensure any recording or photography does not detract from the safety of the group or otherwise hinder the ability of those in attendance to participate in the meeting.

Entrance Procedures: Individuals attending the meeting will need to open their purses, bags, briefcases, camera bags, diaper bags, boxes, containers, carts, strollers, and/or other items that may be used for carrying materials for inspection before entering the venue. To expedite the entry process, those attending the meeting are encouraged to limit the number of personal items they bring to the meeting.

Members of the public are reminded that animals (other than service animals), alcohol, drugs, and weapons or look-alike items, are prohibited on district property. These items and others that, in the discretion of security personnel, may pose a security risk, may be confiscated before entry to the meeting is granted. No check-in area will be available for community members to store any prohibited items while at the meeting.

Media: It is possible that members of the press will be present at the meeting. Participants are reminded that the rules of decorum and order apply to interactions between the press and members of the community. Members of the media should contact the Ankeny Community School District's Communications Department at jamie.logginsevans@ankenyschools.org for more information.

Security: Law enforcement and private security will be present at the meeting. Members of the public are expected to follow directions given by these public safety officials to ensure a professional and productive meeting.

While we anticipate a safe and orderly meeting, the public is reminded that, under Iowa Code, willful disturbance and disorderly conduct are criminal offenses and law enforcement will treat them as such.

