



Registration Checklist

- Complete the Online Enrollment Application for New Students
- If applicable, complete the Kindergarten Student Information Form
- Submit proof of child's age
Examples include birth certificate or immunization records.
- Medical Documents
Doctor's office copy of your child's current Immunization Record or Exemption Certificate are required. Immunizations must be on file with the school nurse prior to the child starting school.
- Proof of Residency: All families must provide proof of residency
 - *Verification page from Polk County Assessor*
 - *A utility bill or cable bill showing the applicant's name, the address listed above and a recent date*
 - *A signed lease agreement showing applicant's name, the address listed above, and the dates of the current lease*

Are you living with someone else? If you share a home with another family but are not on the lease or not listed as an owner, you will be required to complete a co-residency form and your application will not be accepted until this is done. **We will not accept post office boxes as proof of residency.**

Items can be submitted by uploading directly into the online application or by in person delivery to the district office at 306 SW School St, Ankeny, IA 50023 .