

TouchBase – How to Switch to a Different School

1. Log into TouchBase with your login credentials:

Username: your primary email address on record in Infinite Campus
Password: the password you chose when you activated your account

For parents with multiple students in the district, after you are logged in, you'll be able to see all of the students who are associated with you. To **select a student**, just click on the button with their name.



Once you've selected your student, everything will be specific to that student. This particular screen is called the **dashboard**.

To **switch to another school** for your student, simply click on the **Items At All Schools** button, then choose the correct school from the school category list.

Once you have made the switch, if there are items available, you'll be able to see them listed for purchase.

