

**School Board of Education  
Regular Meeting  
June 16, 2014  
5:00 P.M.**

The Board of Education held the Board Meeting on June 16, 2014 at 5:00 P.M.

**Members present were:**

Todd Shafer, President  
Mike Rooney, Vice-President  
Dustin Graber  
Brad Huss  
Denny Presnall  
George Tracy

Sharon Ingebrand, Director Curriculum,  
Assessment & Professional Development  
Jennifer Jamison, Director Financial Services  
Brad Johnson, Director Technology  
Jenifer Owenson, Director Human Resources/  
Recording Board Secretary  
Tim Simpkins, Director Construction  
Services

**Board Members Absent:**

Stephanie Jorgensen

Julianne Taylor, Principal East Elementary  
Amanda Neitzel, Coordinator Curriculum,  
Assessment & Instruction  
Dianne Peterson, Coordinator Curriculum,  
Assessment & Instruction  
Jarrett Peterson, Communications Coordinator  
Jeff Krausman, District Counsel

**Also present were:**

Dr. Bruce A. Kimpston, Superintendent  
Jackie Black, CFO/Board Secretary  
Dr. Matt Adams, Assistant Superintendent  
Organizational Development  
Dr. Jill Urich, Assistant Superintendent  
Curriculum and Instruction  
Jason Albrecht, Director Maintenance and  
Operational Systems  
Lisa Glenn, Director Special Programs

**Others in Attendance:**

Joan Haack  
Aaron Johnson  
Chris Murray  
Todd Erzen (DM Register)

**Item 1: Call to Order**

A. Call to order was given by Todd Shafer, Board President at 5:00 p.m.

**Item 2: Approval and acceptance of the June 16, 2014 Agenda**

On a motion by Director Rooney and seconded by Director Huss, it was RESOLVED:  
Approve and accept the June 16, 2014 agenda without amendment. Directors voting in favor  
of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none.  
Motion carried 6-0.

**Item 3: Pledge of Allegiance**

Observed

**Item 4: Closed Session- Real Estate 21.5(1)(j)**

On a motion by Director Rooney and seconded by Director Tracy it was: RESOLVED: The  
Board held a closed session as provided in section 21.5(1)(j) of the open meetings law to  
discuss the purchase or sale of particular real estate where premature disclosure could be  
reasonably expected to increase the price the school district would have to pay or lower the  
price the board would receive for the property. Roll call vote. Directors voting in favor of the  
motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none.  
Motion carried 6-0. Time to clear the room 5:01 p.m. Time to enter into closed session at  
5:02 p.m. On a motion by Rooney and seconded by Tracy the Board reconvened into open  
session at 5:46 p.m. No action taken.

**Item 5: Recognitions**

A. None

**Item 6: Communication from the Public**

None

**Item 7: Approval of the Consent Agenda****A. Minutes of the:**

June 2, 2014 Regular School Board Meeting

**B. Bills –**

Expenditures in the amount of \$2,181,664.22 in the General Fund, \$668.33 in the Childcare Fund, \$112,001.00 in the Schoolhouse Fund, \$664,792.70 in the Capital Projects Fund, \$1,802.00 in the Local Option Sales/Service Fund, \$107,651.98 in Activity Fund and \$26,609.67 in the Nutrition Fund have been approved.

**C. Personnel Report****New Positions: Agreements or Contracts for 2014-2015****Certified Staff:**

Kim Bata, Special Education, Ankeny High

Allison Klein, .41 FTE, French, Northview

Ashley Willard, 3<sup>rd</sup> Grade, Northeast**Replacement Positions: Agreements or Contracts for 2013-2014****Classified Staff:**

Aaron Stone, Custodian, Northview

Mark Rice, Custodian, Ankeny High

**Replacement Positions: Agreements or Contracts for 2014-2015****Certified Staff:**

Laura Ryan, Instructional Job Coach, Southeast

Nicole McFarland, 7<sup>th</sup> Literacy, Prairie Ridge

Crystal Fisher, Instrumental Music, East / Northwest

Kathryn Windmuller, 4<sup>th</sup> Grade, Northeast

Megan Nelson, Special Education, Northview

Courtney Vercauteren, Language Arts, Ankeny High

Kellen Schneeberger, Language Arts, Ankeny High

Kate Walters, 1<sup>st</sup> Grade, Ashland Ridge**Coaching/Activity Staff:**Seth Hagarty, 9<sup>th</sup> Assistant Girls Basketball, Southview

Bryce Mashino, Assistant Girls Basketball, Ankeny High

Joseph Hunter, 8<sup>th</sup> Assistant Football, Southview

Courtney Vercauteren, Drama, Ankeny High

**Resignation: Year 2013-2014****Certified Staff:**

Dan Easley, Special Education, Prairie Ridge

Nancy Westemeyer, Kindergarten, Crocker

Vicki Taylor, ELP, Prairie Trail / Rock Creek

Susie Bentley, Instructional Job Coach, Prairie Ridge

**Classified Staff:**

Zach Dillon, Associate, Ankeny High

Cindy Penner, Associate, Terrace

Rebecca Douglas, Special Education Associate, Parkview

Shawna Robinson, Special Education Associate, Northview

Richard Puski, Special Education Associate, Prairie Ridge

Melinda Marold, Associate, Northeast

Beverly Frye, Foodservice, Northeast

Kathryn Byrnes, Clerk, Southview Abigail Burkhead, Associate, Centennial High <b>Coaching/Activity Staff:</b> Ashley Vratny, 9 <sup>th</sup> Assistant Girls Basketball, Southview Rebecca Hansen, Speech Large Group/IE Individual Assistant, Centennial High Eric Klingensmith, Assistant Boys Track, Centennial High Chance Chesnut, Trapshooting, Ankeny High Matt Delger, Assistant Girls Basketball, Ankeny High
<b><u>Termination: Year 2013-2014</u></b> Stacy Bjork, Associate, East (not renewing contract) Joette Austin, Associate, Prairie Trail (not renewing contract) Kylee Brownrigg, Special Education Associate, East (not renewing contract)

**D. Open Enrollment**

<b><u>Name</u></b>	<b><u>Grade</u></b>	<b><u>Resident District</u></b>	<b><u>Receiving District</u></b>	<b><u>School Year</u></b>
Curtis, Joey	11	North Polk	Ankeny	2014-15
Curtis, Logan	6	North Polk	Ankeny	2014-15
Dodge, Beau	10	Ankeny	North Polk	2014-15

On a motion by Director Tracy and seconded by Director Rooney, it was RESOLVED: The Board approve and accept the June 16, 2014 consent agenda items as presented. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**Item 8: Informational Report(s)**

- A. Presentation: Preschool Update**
- B. Presentation: Summary of 2013-2014 Curriculum Review**
- C. 2014-2015 Organizational Chart**
- D. Iowa Communications Network (ICN) Update**
- E. Free & Reduced Application Materials for 2014-2015 School Year**
- F. Construction Project Summaries**
  - 1. Story Construction Summary
- G. Fund Equity Report – May 2014**
- H. Revenue and Expenditure Report – May 2014**

**Item 9: Old Business****A. Contracts and Agreements**

- 1. Trash/Recycle Removal 2014-2016 Waste Management Services for \$63,204/year
- 2. Data & Assessment Management System-Riverside Publishing 2014-2015 for \$51,565.50/year
- 3. Rock Creek Elementary Library Collection-Follett School Solutions, Inc. for \$110,912.93
- 4. Prairie Trail Elementary Furniture, Fixtures & Equipment-Final Acceptance-Structure Architects

On a motion by Director Presnall and seconded by Director Graber, it was RESOLVED: The Board approve contracts and agreements as presented. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**B. Construction Change Orders**

On a motion by Director Tracy and seconded by Director Graber, it was RESOLVED: The Board approve construction change orders as presented. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**C. \$9,710,000 General Obligation School Bonds, Series 2014**

On a motion by Director Tracy and seconded by Director Presnall, it was RESOLVED: The Board approve the Resolution Appointing Paying Agent, Bond Registrar, and Transfer Agent; Approving the Paying Agent, Bond Registrar and Transfer Agent Agreement, and Authorizing the Execution of Same. Approval of form of Tax Exemption Certificate. Approval of Continuing Disclosure Certificate; Resolution Amending the Resolution Authorizing the issuance of Approximately \$10,000,000 General Obligation School Bonds and Levying a Tax for the Payment Thereof. Directors voting in favor of the motion: Graber, Huss, Presnall and Tracy. Directors voting no: none. Directors abstaining: Rooney and Shafer. Motion carried 4-0-2.

**D. Approve Bids for the Northview Middle School Renovation Project**

1. Bid Package No. 09-4 Resilient Flooring, Carpet & Base –Ralph N. Smith, Inc. for \$517,020
2. Bid Package No. 09-6 Terrazzo-Kenneth Janning & Sons, Inc. for \$310,780
3. Bid Package No. 16-1 Alternate #17 Update to CAT 6A Telecommunications Cabling-Van Maanen Electric, Inc. for \$91,000.

On a motion by Director Huss and seconded by Director Graber, it was RESOLVED: The Board approve recommendation for Northview Middle School Renovation Project bids as presented. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**E. Set the Date for Special Election – September 9, 2014**

On a motion by Director Tracy and seconded by Director Graber, it was RESOLVED: The Board approve recommendation of September 9, 2014 as date for Special Election. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**F. Approve PPEL Renewal Ballot Language and Fill a School Board Vacancy**

On a motion by Director Presnall and seconded by Director Tracy, it was RESOLVED: The Board approve recommendation RESOLUTION ORDERING ELECTION ON THE QUESTION OF CONTINUING TO LEVY A VOTER APPROVED PHYSICAL PLANT AND EQUIPMENT PROPERTY TAX AND TO FILL A VACANCY as presented. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**G. Board Policies 2<sup>nd</sup> and Final Reading**

Policy #	Policy Name	Recommended Changes
507.20	Student Safety	5-year review cycle with minimal changes
507.50	Emergency Plans and Drills	5-year review cycle with minimal changes
507.80	Students with Special Health Needs	5-year review cycle with no changes
600.00	Statement of Guiding Principles	5-year review cycle with minimal changes
601.00	Type of School Organization	5-year review cycle with no changes
602.01	Curriculum Development, Implementation and Evaluation	5-year review cycle. Changes made to align with current procedures.
602.52	Non-School Affiliated Organizations	5-year review cycle with minimal changes
602.70	Student Co-Curricular Activity Program	5-year review cycle with minimal changes
803.90	Employee Travel Compensation	Changes made to align with current procedures.

On a motion by Director Rooney and seconded by Director Presnall, it was RESOLVED: The Board approve 2<sup>nd</sup> and final reading of presented policies. Policies are for immediate implementation after second and final reading. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**Item 9: New Business****A. Board Policy-First and Final Reading**

## 1. 203.90 Naming of Facilities

On a motion by Director Rooney and seconded by Director Tracy, it was RESOLVED: The Board approve first and final reading of presented policy. Policy is for immediate implementation. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**B. Naming of Ankeny High School Softball Field:**

On a motion by Director Tracy and seconded by Director Rooney, it was RESOLVED: The Board approve naming Ankeny High School Softball Field as Dick Rasmussen Field. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**C. Approve Interfund Borrowing Resolution-Before & After School Child Care Fund**

On a motion by Director Tracy and seconded by Director Presnall, it was RESOLVED: The Board approve Interfund Borrowing Resolution in the Before & After School Child Care Fund of \$300,000 to bear interest at the rate of 0.1% to be repaid by June 30, 2015. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**D. 2014-15 Handbook Executive Summary Changes**

On a motion by Director Rooney and seconded by Director Huss, it was RESOLVED: The Board approve 2014-15 handbook executive summary changes as presented. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

**Item 10: Board Member Reports****A. Facility Committee:**

1. An update from June 11, 2014 Facility Committee meeting was shared highlighting Elementary 11 discussions will soon begin; need for bleachers at NVMS Baseball/Softball field.

**B. Finance Committee**

1. An update from June 4, 2014 Finance Committee meeting was shared highlighting committee's support of September 9, 2014 Special Election to renew the continuation of up to \$1.34 PPEL and to Fill School Board Vacancy.

**C. Policy Committee**

1. An update from June 12, 2014 Policy Committee was shared highlighting technology and Private Instruction policies.

**D. Comments:**

1. None

**Item 11: Superintendent's Report**

- A. None

**Item 12: Closed Session- Crisis & Emergency Planning 21.5(1)(a)**

On a motion by Director Tracy and seconded by Director Rooney it was RESOLVED: The Board held a closed session as provided in section 21.5(1)(a) of the open meetings law to review or discuss records which are required or authorized by state or federal law to be kept confidential or to be kept confidential as a condition for that governmental body's possession or continued receipt of federal funds. Roll call vote. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0. Time to clear the room 7:40 p.m. Time to enter into closed session at 7:42 p.m. On a motion by Director Rooney and seconded by Director Tracy the Board reconvened into open session at 8:15 p.m. No action taken.

**Item 13: Closed Session- Personnel 21.5(1)(i)**

On a motion by Director Tracy and seconded by Director Huss It was: RESOLVED: The Board held a closed session as provided in section 21.5(1)(i) of the open meetings law to evaluate the professional competency of an individual whose appointment, hiring, performance or discharge is being considered when necessary to prevent needless and irreparable injury to that individual's reputation and that individual requests a closed session. Roll call vote. Directors voting in favor of the motion: Graber, Huss, Presnall, Shafer, Rooney and Tracy. Directors voting no: none. Motion carried 6-0. Time to clear the room 8:16 p.m. Time to enter into closed session at 8:16 p.m. On a motion by Huss and seconded by Tracy, the Board reconvened into open session at 8.32 p.m. On a motion by Huss and seconded by Tracy it was: RESOLVED: The Board approve Superintendent's contract salary increase 4.25%, incorporating monthly car allowance stipend into base, and one year extension.

**Adjournment**

A. On a motion by Director Tracy and seconded by Director Rooney it was: RESOLVED: The meeting was adjourned at 8:33 p.m. Directors voting in favor of the motion: Graber, Huss, Presnall, Rooney, Shafer and Tracy. Directors voting no: none. Motion carried 6-0.

Respectfully submitted,

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Board President

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Board Secretary